

# MINTRAC

NATIONAL MEAT INDUSTRY TRAINING ADVISORY COUNCIL LIMITED

## MINTRAC Training Network Meeting, VIC

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PROCESSING

This meeting represents a good opportunity for you to get an understanding of how your company can access industry funded training and what cooperative activities can be undertaken.

The date for the upcoming MINTRAC Training network meeting in VIC is:

- **Thursday 16 February 2012, at the Best Western Airport Motel & Convention Centre, 33 Ardlie Street, Attwood, Victoria 3049**

This meeting will start at 11.00am and finish at approximately 3.00pm. Morning tea and lunch will be provided.



SMALLGOODS

If you would like to attend this workshop please fill out the RSVP form on the last page of this invitation and fax it to MINTRAC on 02 9819 6099 before **Wednesday 1 February 2012**. You can also RSVP online via the MINTRAC website [www.mintrac.com.au](http://www.mintrac.com.au), by going to the 'News and Events' menu and selecting 'Upcoming events', '2011 MINTRAC Training network meetings'. You will find instructions for submitting an online RSVP. When prompted, you will need to log on using the following details: Username: mintrac Password: meeting

There is no cost involved for participants to attend this meeting. However, it is important that you register for seating and catering arrangements. A confirmation email or letter will be sent to you within seven days of receiving your RSVP. Please contact MINTRAC if you do not receive confirmation.



RETAIL

Attached to this letter is the current draft agenda. If you would like anything added to the agenda, please feel free to let me know.

I look forward to seeing you at this meeting and getting your input into planning the network's activities for the coming year.

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Kind regards



Jenny Kroonstuiver  
CEO  
MINTRAC

This network is supported by:



# M I N T R A C

NATIONAL MEAT INDUSTRY TRAINING ADVISORY COUNCIL LIMITED

## RSVP

### **MINTRAC Training Network Meeting, VIC**

Thursday 16 February 2012, 11.00am - 3.00pm

Best Western Airport Motel & Convention Centre, 33 Ardlie Street,  
Attwood, Victoria 3049



PROCESSING

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Postal address: \_\_\_\_\_



SMALLGOODS

Please tick:

I will be attending the MINTRAC Training Network meeting in VIC on Thursday 16 February 2012.

I would like the following item/s included in the agenda:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



RETAIL

I would like to subscribe to *MINTRAC*ker, the MINTRAC newsletter.

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NATIONAL MEAT INDUSTRY TRAINING ADVISORY COUNCIL LIMITED

## MINTRAC Training Network Meeting, VIC

**Date:** Thursday 16 February 2012

**Location:** Best Western Airport Motel & Convention Centre, 33 Ardlie Street, Attwood, Victoria 3049

**Time:** 11.00am – 3.00pm



PROCESSING

### Draft Agenda

Item no.	Item	Discussion led by
1.	Attendance	MINTRAC
2.	Minutes from the previous meeting	MINTRAC
3.	STA representative	Skills Victoria
4.	ITAB representative	VFITAB
5.	MINTRAC Activity summary	MINTRAC
6.	Guest speaker	TBA
7.	AQTF Audit Outcomes	MINTRAC
8.	Training Package update	MINTRAC
9.	Professional Development program	MINTRAC
10.	Product update	MINTRAC
11.	Skill Set Consultation	MINTRAC
12.	Issues register consultation	MINTRAC
13.	AMPC activities/projects/fact sheets	AMPC



SMALLGOODS



RETAIL

14.	Upcoming industry conferences	MINTRAC
15.	Other business	MINTRAC

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