

MTM11 Australian Meat Industry Training Package Continuous Improvement Register

Last updated following March 2012 Meat Standing Committee meeting

Items still being addressed					
Date rec/d	Relates to	Details of concern	Date to MSC	MSC determination of action to be undertaken	Current Progress
6/12/10	Butchery apprenticeship	There is a need to research the present and future skill needs for butchers in Australia. The project should research the changing nature of meat retailing businesses, the roles of speciality butcher shops, wholesale boning rooms and supermarkets.	Dec '10 Mar '11 June '11 Sep '11 Dec '11 Mar '12	Funding will be sought to undertake a comprehensive research project during 2011, with recommendations to the MSC towards the end of 2011.	Research project now under contract – due for completion November 2012
16/02/2011	Cert II in Meat Processing (Abattoirs)	The following three Units could not be included in the MTM11 submission because they were not yet endorsed. They will need to be added to the Training Package when the next version (with the Skill Sets) is submitted. They are to be included in Certificate II in Meat Processing (Abattoirs); CPPCLO3020A Clean using pressure washing; CPPCLO3036A Clean at high levels; CPPCLO3044A Clean using steam sanitising techniques	Mar '11 June '11 Sep '11 Dec '11 Mar '12	ISC will organise an ISC upgrade once the units are endorsed	As at March 2012, the units had still not been endorsed

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23/03/11	Game Meat Inspection	There is a gap emerging in this area at the processing plant. There is a need to negotiate the specific requirements with the State Food Authorities and AQIS - the solution may be in the form of new units, Skill Seats or modified qualification.	June '11 Sept '11 Dec '11 Mar '12	MINTRAC recommendation: - MINTRAC should continue to monitor these discussions	This matter is still under discussion between regulators
29 May 2011	Certificate III in Meat Processing (Meat Safety)	AQIS will be seeking a new unit to cover AAO Induction training as a result of the implementation of the new Australian Meat Inspection system	June '11 Sep '11 Dec '11 Mar '12	MINTRAC recommendation: That MINTRAC undertake this development in consultation with AQIS and the MTF.	Work instructions still being reviewed – not at a point yet where this can be further discussed with AQIS
22 July 2011	Certificate IV in Meat Processing (Quality Assurance)	that there needs to be a Unit in the QA quals on writing work instructions and SOPs	Sep '11 Dec '11 Mar '12	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. However, due to insufficient feedback, further consultation was sought	Outcome: the recommendation was supported. Draft unit has been developed – to be presented to June MSC for approval
30 August 2011	MTMP3089C Render edible products	Not sure if this unit is still required as most of the information is included in MTMP3086C Operate tallow processing plant – seems to be a duplication	Sep '11 Dec '11 Mar '12	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. Outcome: recommendation to seek further technical advice	Due to report back to MSC in June 2012
31 August 2011	Cert III Rendering	There is a need to consider introducing an environmental unit into the rendering qualification.	Sep '11 Dec '11	MINTRAC comment: This issue was listed for discussion at	Outcome: Recommendation was

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			Mar '12	MINTRAC networks July-Dec 2011.	supported – MINTRAC to identify suitable unit and undertake further consultation if necessary Due to report back to MSC in June 2012
31 August 2011	MTMP2013C Operate electrical stimulator	It is suggested that this Unit should be a level III unit.	Sep '11 Dec '11 Mar '12	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. Outcome: leave current unit where it is and develop a new unit covering automation at level III MINTRAC will develop a new unit and undertake further consultation as necessary	Draft unit under discussion in Jan-June network meetings Due to report back to June MSC
22 September 2011	Certificate II in Meat Processing (Abattoirs)	The group recommended that a new unit <i>Remove Specified Risk Material</i> , should be considered	Dec '11 Mar '12	Recommend that the issue be put to the Jan-June network meetings	Due to report back to June MSC
22 September 2011	MTMP3042C <i>Prepare head for inspection</i>	The group recommended that this unit should be reviewed as it currently focuses on pigs	Dec '11 Mar '12	Recommend that the issue be put to the Jan-June network meetings	Due to report back to June MSC
30 November 2012	MTMR304C Manage stock	A minor change to the RS&K may be necessary to incorporate the GS1 Bar Coding requirements. This matter arose as part of an industry –funded project to ensure the GS1 Bar Coding system was adequately addressed in the meat industry Units of Competency	Mar '12	MSC recommended that change be considered during current research project – not urgent	Due to report back to the December MSC

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		and Training and Assessment materials.			
5 December 2011	MTMPSR203A when cited as a pre-requisite	Not always applicable – need to review when it is cited in some units	Mar '12	MSC recommend that review be undertaken and changes recommended	Timing of this is to be negotiated with AgriFood
6 December 2011	Terminology – OH&S to WHS	The introduction of the Workplace Health and Safety harmonisation legislation has seen a national change in nomenclature from OH&S to WHS .	Mar '12	MSC recommended: 1. That all new units adopt the new terminology 2. That old units be adjusted when the next reformatting change is implemented	
23.01.12	new unit MTMR321A Assess and address customer preferences.	<p>After reading this unit and its requirements I am of the opinion that the unit has been written at a higher level than is required for certificate III.</p> <p>Element 1. Research local markets to determine potential needs??</p> <p>This is a task for management and I doubt if 50% of managers and owners would know how to perform this task and where to start.</p> <p>1.1. Local demographics are investigated and purchasing preferences/requirements interpreted. Since when does an apprentice investigate demographics? and purchasing preferences/requirements interpreted is covered in MTMR302C Assess carcass</p> <p>1.2. Current product lines, brands and suppliers are reviewed to determine match to local</p>	Mar '12	It is recommended that MINTRAC re-assess the unit against the AQF descriptors and undertake further consultation. To report back to MSC in June 21012	

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		<p>preferences/requirements. Again this is a management / owner task</p> <p>1.3. Current and alternative suppliers are researched to ensure local requirements can be met. An apprentice answers the phone and it is a wholesaler, in 80% of shops the apprentices asks the manager/owner what is required not the other way round!</p> <p>1.4. Alternative product lines are reviewed to determine economic viability of introduction. Again this job is performed by management The other 3 Elements and required skills and knowledge in this unit also have been written at the same level.</p> <p>The Unit MTMR321A is a unit that could be used in certificate IV or as an optional unit in Certificate III for the 10% of students that would be capable of doing the unit.</p> <p>The collective response of above mentioned SRTO's on how to remedy this ASAP, is to have the Unit MTMR321A Assess and address customer preferences removed to a optional unit in level III and replace it with MTMR314A Order Stock in a Meat Enterprise</p>			

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		which all SRTO's agree would be a much more useful unit to the apprentice and employer and teachable.			
20.03.12	Development of small business meat retail skill sets	Request that MINTRAC investigate the feasibility of small business skill sets which align with the Master Butcher program currently being trialled in SA	Mar '12	MINTRAC is currently undertaking consultation through the networks and separately with RTOs and enterprises.	To report back in June 2012
20.03.12	Development of smallgoods skill sets for butchers	Arose from food safety and regulator concerns. AMPC and AMIC have funded MINTRAC to undertake development of 5 skill sets covering the production of smallgoods products	Mar '12	MINTRAC is currently undertaking consultation through the networks and separately with RTOs and enterprises.	To report back in December 2012
20.03.12	Development of further skill sets at level II abattoirs	Development of additional skill sets required to enable horizontal acquisition of additional skills	Mar '12	Eleven skill sets currently under consideration at network meetings.	MINTRAC will report progress in June but unlikely to be fully developed until later in the year.

Items considered, action completed, to be implemented

Date rec/d	Relates to	Details of concern	Date to MSC	Action taken	Recommendation awaiting implementation
19/08/09	Suggested new qualification for livestock managers	Proposes Certificate III/IV in Meat Processing (Livestock Management)	Dec '09 Mar '10 Jun '10 Sep '10 Dec '10 Mar '11 Dec '11	Was referred to Networks during 2010 The final recommended Skill Set was approved at the March 2011 MSC meeting All proposed Skill Sets went back to industry Aug-Nov 2011 for further consultation to remove electives. Final recommendations went to December 2011 MSC	Skill Set approved for inclusion in MTM11 Included in Version 1.1 Action completed
6/12/10	Skill Sets	Following a review report released earlier this year, further consultations have occurred in relation to the feasibility of further Skill Sets for the MTM11 Australian Meat Industry Training Package: <ul style="list-style-type: none"> • Environmental Officer Skill Set • Head Chain Operator Skill Set • Offal Room Skill Sets • Tripe Processing Skill Set • Bandsaw Operator Skill Set 	Mar '11 June '11 Sep '11 Dec '11	Over 40 responses were received during the consultations and there is clear support for the creation of these additional Skill Sets. The final recommended Skill Sets were approved at the March MSC meeting All proposed Skill Sets went back to industry Aug-Nov 2011 for further consultation to remove electives. Final recommendations approved at December MSC	Revised Skill Sets approved. Included in version 1.1 of the Training Package Action completed
03/05/11	Certs II/III Abattoirs	[There are] some units I have identified that I feel should be up	June '11 Sep 2011	MINTRAC comment This issue was raised largely in	Recommendations MTMPSR203A: No

		<p>graded to cert 3 qualification - These quals really are for highly skilled very responsible persons.</p> <p>Sharpen Knives MTMMP11C Identify animals using electronic systems MTMP2011B Grade Carcase MTMP2061B Weigh carcase MTMP2062B Operate semi auto tagging machine MTMP2063B Measure fat MTMP2064B Prepare and dispatch meat product orders MTMP2131B Maintain production records MTMPS204B</p>	Dec 2011	<p>response to removal of funding support for level II units by States and the Commonwealth. MINTRAC recommendation: This issue was listed for discussion at MINTRAC networks July-Dec 2011.</p>	<p>MTMP2011C: No MTMP2061C: No MTMP2062C: No MTMP2063C: No MTMP2064C: No MTMP2131C: Yes MTMPS204C: No These recommendations were approved by the MSC.</p>
29 May 2011	Certificate II in Meat Processing	A stand-alone unit dealing with the effective stunning will be required at level III in order to be able to demonstrate meeting an EU requirement.	June '11 Sep '11 Dec '11	MINTRAC recommendation: That MINTRAC undertake development of this unit in consultation with the NSC.	<p>Draft unit was approved at December MSC.</p> <p>Case for endorsement has been submitted</p>
12 August 2011	Cert II in Meat Processing (Smallgoods)	The packaging rules require completion of 11 elective units, 3 from elective group A and 8 from elective group B. However it also provides for the selection of 2 electives from any Cert II. There is no information as to whether these could replace units in group A, group B or both.	Sep '11 Dec '11	Recommend that this be clarified in next version of the Training Package	<p>Approved – and implemented in Version 1.1 Action completed</p>
30 August 2011	MTMP3039C <i>Eviscerate game shot carcase</i>	The unit title no longer reflects the appropriate industry nomenclature. It is recommended that the title be changed to <i>Remove internal organs from a field-dressed wild game animal carcase</i>	Sep '11 Dec '11	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011.	<p>Outcome: Change name to Eviscerate wild game field shot carcase</p> <p>Will be actioned as an ISC upgrade in version 2.0</p>

27 October 2011	MTMP3001C Knock and stun animal	It is recommended that the name of this unit be changed to 'Stun animal'	Dec '11	Recommend that the change be made	Will be actioned as an ISC upgrade in version 2.0.
30 September 2011	MTMP411A <i>Inspect game meat</i>	Due to changes in applicable Australian Standards, this unit should be renamed <i>Inspect wild game meat</i>	Dec '11	Recommend that the change be made	Will be actioned as an ISC upgrade in version 2.0
9 November	TAEASS401A and TAEASS402A	TAEASS401A Plan assessment activities and processes TAEASS402A Assess competence have been replaced with 'B' versions of the same units	Dec '11	Recommend that these units be changed in the next version of MTM11	MSC supported. Actioned in Version 1.1 Action completed

Items considered, but no further action is required

Date rec/d	Relates to	Details of concern	Date to MSC	Action	Outcome
1/12/10	PRMCL38A Clean a food handling area	(Summarised) The above unit is one of the units that butchering apprentices must do as part of their cert III. This unit is from the asset maintenance training package. Issue 1 Unit descriptor says not appropriate for persons who have direct contact with food. Issue2 Essential Unit, but repetitive; also overlaps with other Units	Mar '11 June '11 Sep '11 Dec '11	Comment 1 Intent of this Unit in the Training Package was for cleaning after operations, when staff are no longer handling food. Apart from the Unit descriptor, the Unit still seems to fit our needs. Comment 2 The issues of repetition are delivery-related. Comment 3 The chosen Unit may not cover all cleaning requirements of a meat retailing business.	The Asset Maintenance ISC has been requested to review the Unit descriptor. The issue in Comment 3 is to be canvassed further with meat retailing stakeholders and RTOs during second half of 2011. Listed for discussion at the meat Retail conference. General consensus was that it was adequate. MSC decision - No further action to be taken

		Issue 3 perhaps one of the food units could be substituted, such as FDFZCSCS2A Clean and sanitise equipment. This is more appropriate and also includes use of cleaning agents and sanitisers specifically for the food industry.			
12 July 2011	Certificate III in Meat Processing (Retail Butcher)	There appears to be an emerging need to include a unit which covers electronic merchandising – possibly BSBEBUS303A; BSBEBUS302A, BSBEBUS304A BSBEBUS305A – but need to check if these are current	Sep '11 Dec '11	MINTRAC recommendation: Consult with AMIC, Woolworths, Coles and raise for discussion at meat retail conference. Report back to MSC in December 2011 Listed for discussion at the meat Retail conference General consensus was that an additional unit was not required at level III or below. No further action recommended	MSC decision - No further action to be taken.
16 August 2011	HACCP and QA at level IV	Was looking for a Skill Set that might suit all supervisors at level IV – in response to some pressure AQIS is putting on companies for supervisors to have appropriate training	Sep '11 Dec '11	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. Outcome: no – there is already adequate coverage	MSC decision - No further action
30 August 201	MTMP3031C Scald and dehair carcass	Respondent suggested that this unit might be better suited to level 2.	Sep '11 Dec '11	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. Outcome: leave it where it is	MSC decision - No further action
31 August 2011	MTMP21172C Skin condemned carcass	The unit title no longer reflects the appropriate industry nomenclature. It is recommended that the title be changed to <i>Skin dead animals</i>	Sep '11 Dec '11	MINTRAC comment: This issue was listed for discussion at MINTRAC networks July-Dec 2011. Outcome: leave unchanged	MSC decision – no further action
15.12.11	Basic Meat Industry	As we were submitting our	Mar	Make correction	Change has been made.

	Skill Set	<p>application for MTM11, I noticed an error in the document for “MTM11 Basic Meat Industry Skill Set” loaded on training.gov.au.</p> <p>The units stated in the word document were: MTMCOR204A Follow safe work practices MTMCOR202A Apply hygiene and sanitation practices</p> <p>But it should be MTMCOR204A Follow safe work policies and procedures MTMCOR202A Apply hygiene and sanitation practices</p>	'12		
09.01.12	BSBCUS402A Address customer needs	Has been replaced by BSBCUS402B Address customer needs - Required skills updated to focus on learning and development practices and compliance with policy and procedures.	Mar '12	MSC recommended that the updated unit be adopted in MTM11	
09.01.12	HLTFA301B Apply first aid	The unit has had some minor changes which do not affect competency outcome. HLTFA301C is now also marked on training.gov.au as 'current'.	Mar '12	<p>HLTFA301D Apply first aid has been circulated for comment – assessed by MINTRAC on 7/12/11 as Ok</p> <p>MSC recommended that the updated unit be adopted in MTM11</p>	