

# LLN in training workshop

L A N G U A G E , L I T E R A C Y & N U M E R A C Y



## WORKSHOP OUTLINE

Learn how to:

- identify LLN within the workplace
- identify LLN within Units of Competency
- identify trainees with LLN difficulties
- build learner's LLN skills to cope with LLN requirements in the workplace
- work with LLN practitioners
- access Government funding for working with learners with LLN difficulties

Workshops will include practical activities and discussions that can be transferred to your own context.

Attendance is recommended for trainers in all sectors of the Australian meat industry and all types of RTOs.

Workshops will be facilitated by Jodie Hummerston, MINTRAC and Janelle Lewis, NSW TAFE.

Places are limited. Book early to avoid disappointment.

## WORKSHOP COSTS

\$150 per person for the two-day workshop.

## REGISTRATION

Complete the attached registration form and send it back to Alison Kirwan via fax 02 9819 6099 or [akirwan@mintrac.com.au](mailto:akirwan@mintrac.com.au). For more information, please contact: Alison Kirwan on 02 9819 6699.

*Funded under the Workplace English Language and Literacy Program by the Australian Government through the Department of Education, Employment and Workplace Relations.*



## Workshop dates and locations

Location	Date	Time	Venue
SYDNEY	8-9 February 2012	Day 1: 10am-5pm Day 2: 8.30am-3pm	Cliftons Sydney 190-200 George St Sydney NSW 2000
MELBOURNE	13-14 February 2012	Day 1: 10am-5pm Day 2: 8.30am-3pm	Travelodge Southbank 9 Riverside Quay Southbank VIC 3006
ADELAIDE	20-21 February 2012	Day 1: 10am-5pm Day 2: 8.30am-3pm	Chifley on South Terrace 226 South Terrace Adelaide SA 5000
PERTH	23-24 February 2012	Day 1: 10am-5pm Day 2: 8.30am-3pm	Comfort Inn Bel Eyre Motel Perth 285 Great Eastern Hwy Belmont WA 6104
BRISBANE	28-29 February 2012	Day 1: 10am-5pm Day 2: 8.30am-3pm	Hamilton Hotel 442 Kingsford Smith Drive, Hamilton QLD 4007

# LLN in training workshops

## Registration form

Name:

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Position:

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Company:

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Phone:

Fax:

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Email:

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Postal address:

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I will be attending the LLN in training workshop, at a cost of \$150, in: (please tick)

Sydney 8-9 February 2012

Adelaide 20-21 February 2012

Melbourne 13-14 February 2012

Perth 23-24 February 2012

Brisbane 28-29 February 2012

### Payment details

Visa

MasterCard

Credit Card Number ..... Signature .....

Name on card (if different to attendee)..... Expiry date MM/YY .....

\*If you would like to pay by cheque, MINTRAC will send you an invoice with payment details.

**Please fax this completed registration form to 02 9819 6099.**

### Conditions

If participants cancel 14 days before the delivery date, no charges will be made. If participants cancel inside the 14 days they will be required to pay 50% of the course fee. Participants are able to substitute their position for another person and not incur this fee.

Registration forms must be submitted 4 weeks prior to the delivery date. If applications are not submitted by then, workshops may be cancelled.

Once you have submitted your registration form, a letter will be posted out to you with the invoice for workshop costs as well as any preparation material. If you do not receive the confirmation within 7 days of sending the registration form please contact MINTRAC on 02 9819 6699.