

Meat Processing Company Expression of Interest for *Certificate IV in Meat Processing (Meat Safety)* training places 2013 - 2015

MINTRAC is seeking federal funding under the *National Workforce Development Fund* to operate national programs in the *Certificate IV in Meat Processing (Meat Safety)*.

Company Name: _____

State: _____

Contact person _____

Contact person phone number(s) _____

Contact person email address _____

The closing date for Expressions of Interest is Tuesday 30th April 2013

About the proposed training

The planned program includes the full Certificate III and IV components of the qualification, and is designed for existing workers who are **new entrants** into meat safety. Applicants who already hold the *Certificate III in Meat Processing (Meat Safety)* are not eligible for this program.

Please note that a company contribution is required for this program, as detailed in the following pages. Companies should be aware that in some states there are cheaper, state-funded options available for this qualification (particularly WA and SA), and they are encouraged to investigate their options before placing an Expression of Interest.

This training program is offered over a two-year period, from August 2013-August 2015, although some RTOs have indicated that they will not necessarily use the full two years.

Student eligibility for NWDF programs

To be eligible for training, an individual must:

- not have previously completed the qualification they are applying for under the Fund
- be an Australian citizen, a permanent resident of Australia or a humanitarian refugee
- be 17 years of age or over
- satisfy course pre-requisites (such as adequate literacy and numeracy) to effectively undertake the training
- meet any licensing requirements for relevant qualifications
- be an existing worker, or a new worker, which includes job seekers. Each application should include a written commitment from the employer stating that each new worker that completes the required training will be employed.

Training options available – PLEASE ENSURE THAT YOU COMPLETE THE FIRST COLUMN

No of trainees nominated	Option	Type of training available	RTO	States available							
				Q	NSW	V	T	SA	WA	NT	
	1	2 day w’shops, 4-6 weeks apart at nominated central locations	SQIT	✓	Upper						
	2	Distance education + face/to/face practicum	OTEN	✓	✓	✓	✓	✓	✓	✓	✓
	3	6 x 3 day tutorials @ 6 week intervals 1-2 day site workplace assessment	VERTO	✓	✓	✓					
	4	Workplace-based (min 3 per site)	Symbio Alliance	✓	✓	✓					✓
	5	20 classroom days (1 per month) On-plant informal 4 days catch-up/revision	Food Safety Operations	✓	✓	✓					
	6	On-line + workshops + worksite visits every 8 weeks	MISS			✓	✓				

1. Please describe the current and future management business needs of your company.

<p>For example:</p> <ul style="list-style-type: none"> the company will need [X] additional meat safety inspection personnel over the next five years additional sites/product diversification/new markets proposed part of corporate management development/restructure programming upskilling existing staff to meet anticipated turnover rates/succession planning

2. What training solutions and recruitment actions are proposed by your company to address these needs?

For example

- company preference is to upskill existing staff
- careers development planning for individual personnel has identified proposed training solution
- mixture of upskilling and external recruitment is planned

3. What outcomes/benefits would you expect to achieve if this proposal is successful and the training occurs:

• for the employer(s)

For example:

- training experiences will be reflective of company requirements
- projects undertaken during training will be of direct relevance to the company
- structure of training will suit current employment arrangements
- highly qualified and productive staff

• for the nominated trainee(s)

For example:

- industry recognised qualifications valued by the industry
- increased skills relevant to employment
- greater employability within and external to the industry
- greater job satisfaction and recognition from employer
- possibly increased remuneration
- greater possibility of promotion

4. Company contribution to the training

Please note that this qualification may be eligible for Commonwealth traineeship subsidies in some States. You should consult with your Australian Apprenticeship Centre to confirm eligibility.

The following advice has been received from AgriFood Skills Australia:

If cost of training is subsidised by another source, then these learners are **not** eligible for NWDF (it is considered 'double-dipping'). However, if the learners are eligible for Commonwealth incentives, they **are** eligible for NWDF, however the incentive payments cannot be used to offset the enterprise contribution.

Certificate IV in Meat Processing (Meat Safety)

Each training place will cost a total of \$10,500. Depending on the size of your company (corporate entity), your company will be required to pay a portion of that cost.

Size of organisation's workforce (Full-time equivalent)	Please tick the size of your company	Australian Government contribution per trainee	Required company contribution per trainee
1 - 99		67% - \$7035	33% - \$3,465
100 - 199		50% - \$5,250	50% - \$5,250
200 and above		34% - \$3,570	66% - \$6,930

5. Company declaration

I declare that:

- the proposed numbers of trainees are a realistic assessment of my company's training needs
- the nominated trainees will be eligible for registration as a meat inspector
- the company is willing to pay the level of contribution indicated in the above tables
- I accept that I will not know the outcome of this Expression of Interest until June 2013.

Signature _____

Print name _____

Position _____

Date _____

Please email, fax or post this form to

Attention: Jenny Kroonstuiver

Fax: 02 9819 6099

Email: jkroonstuiver@mintrac.com.au or mintrac@mintrac.com.au

Post: MINTRAC, 2/150 Victoria Rd, Drummoyne NSW 2047.

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